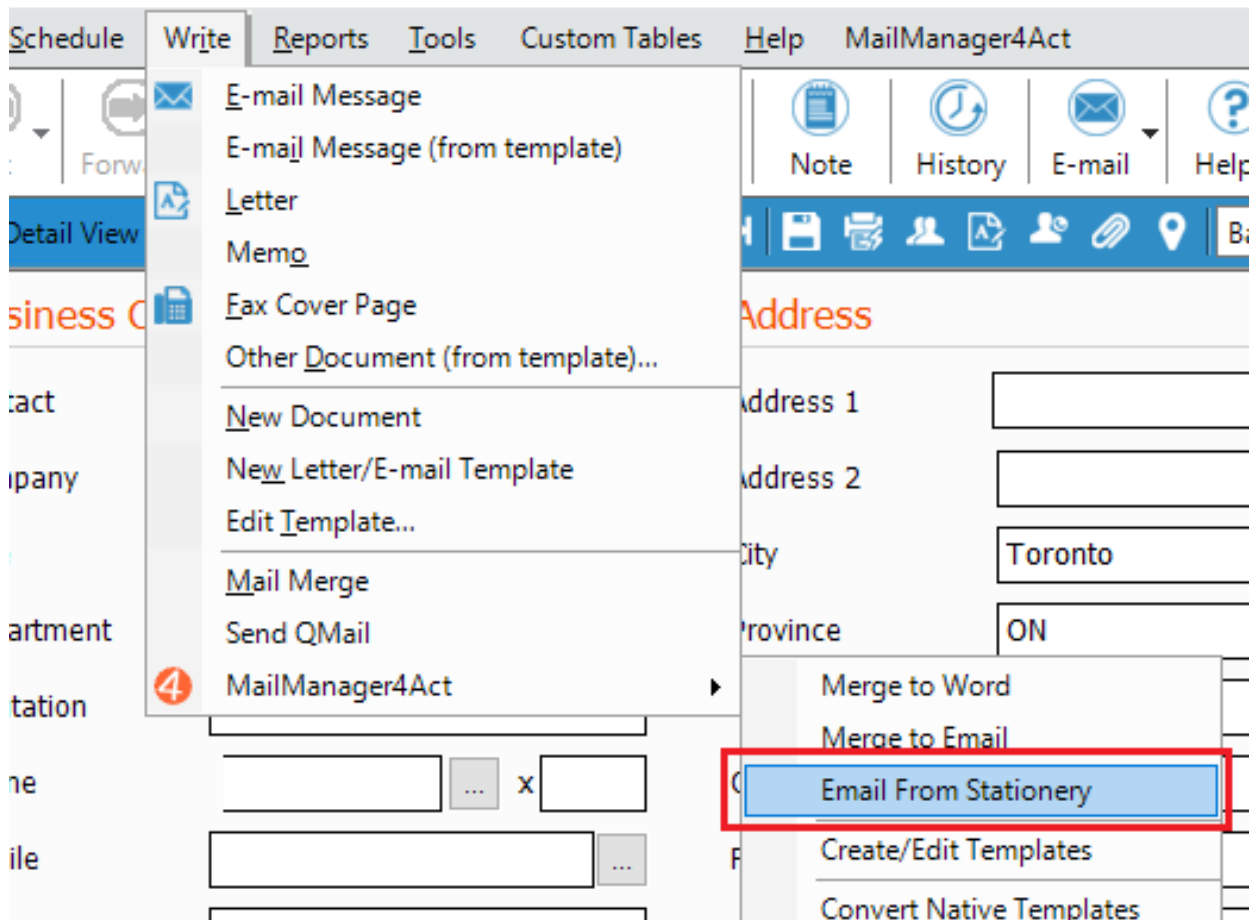


# MailManager4Act

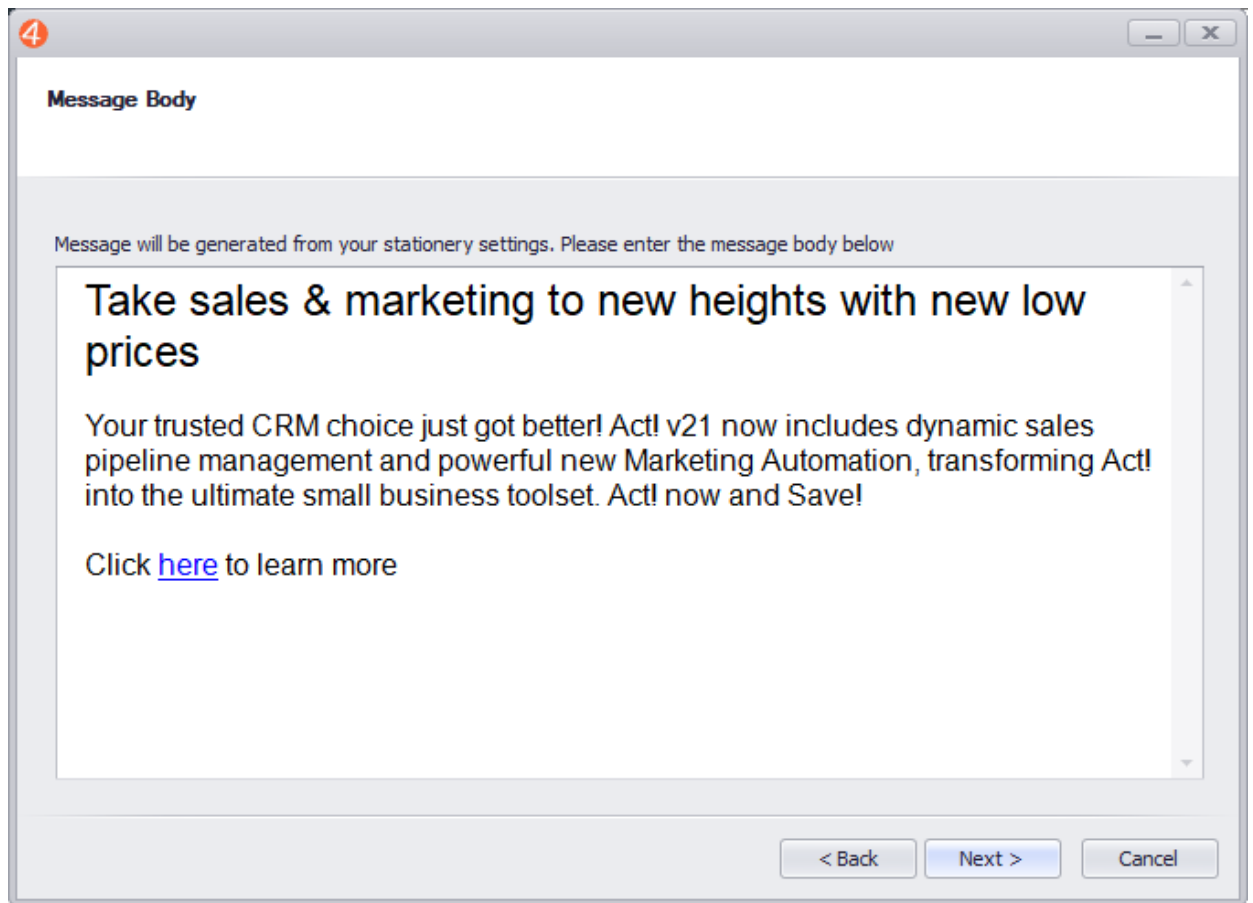
## Sending email from stationery settings

- Click the menu **Write > MailManager4Act > Email from Stationery**



- The function of this menu option is identical to Merge to Email. However, instead of selecting a template, the email will be generated using your **Stationery Settings** as discussed in the [How to Setup MailManager4Act](#) article.
- Proceed through the wizard as explained in the [Merge to Email](#) article.
- You will see a new **Message Body** screen, where you can enter the content of your email which will be placed between the Greeting Text, and the Closing Text as defined in the MailManager4Act Settings.

# MailManager4Act



4

Message Body

Message will be generated from your stationery settings. Please enter the message body below

**Take sales & marketing to new heights with new low prices**

Your trusted CRM choice just got better! Act! v21 now includes dynamic sales pipeline management and powerful new Marketing Automation, transforming Act! into the ultimate small business toolset. Act! now and Save!

Click [here](#) to learn more

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- Click **Next** to proceed through the wizard and Send/Schedule your email.

Unique solution ID: #1047

Author: Ahsan

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